



Meeting Date	May 14, 2008	Time	10:30 – 12:00
Location	SSMC2 Room 18246 Conference Call 866-919-7299; passcode 6255248		
Meeting Title	BPR Reimbursable Work Group		
Facilitator	Lois Coleman		

Members and Invited Guests

(Y = present; N = not present)

Member Name	Organization		E-mail
Lois Coleman	Finance Office	Y	
Cynthia Rich	Finance Office	Y	
Mark StClair	Finance Office	N	
Kathy Bruchey	Finance Office	Y	
Tom Bezila	Finance Office	Y	
Kathy Dillehay	Finance Office	Y	
Brenda Hernandez	NMFS	Y	
Dawn DiFiore	NMFS	N	Tiyo Fonte
Herbert Callands	NWS	Y	
Debbie Hoffman	NWS	Y	
Carmen Solis	NOS	Y	
Bruce Jackson	AGO	Y	
Paul Johnson	OAR	Y	
Andrea Moore	OAR	Y	
Alicia Taylor	NESDIS	Y	
Gerald Thomas	NMAO	Y	
Malcolm Orr	OGC	N	
Thomas Santymire	Budget Office	N	
Angela Chu	Budget Office	Y	
Valda Ferrell-Evans	CMFD	N	
Zoraida Vasquez	BIS	N	
FMC/Guest Name	Organization		E-mail
Sheryl Reddix	NMFS	N	
Helen Brandling-Bennett	NMFS	Y	
Debra Lucas	OAR	Y	
Sue Synder	OAR	Y	
NiKonda Surrect	NESDIS	N	
Sue Bracey	NWS	N	
Brian Crawley	NWS	Y	
Rhonda Stewart	NWS	N	

Amy Yu	CAO	N	
Lillian O'Dell	NWS	N	

Agenda:

1. Cost Overruns - Kathy Dillehay
2. Depository for Reimbursable Agreements – Herb Callands
3. SOP's for TWA's – Cindy Rich

The next meeting will be:	Wed., June 11, 2008 10:30 – 12:00
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1. Depository for Reimbursable Agreements – Herb Callands

A subgroup of the Reimbursable Workgroup representatives from all Line Offices met May 14th and provided the workgroup with presentations on: (1) WEBCIMS which is already used by all Line Offices for agreements cleared through the ExecSec, but would not include some OAR and NMFS Economy Act agreements which do not require OGC clearance; (2) COSA NOSA, which is a tracking system already used by NESDIS (see minutes from March 12, 2008); and (3) NOS MOA Tracking System.

WEBCIMS – Brian Crawley – WEBCIMS allows users to personalize and edit, allows users to see outside of NWS. Courtney Davis said we can link NESDIS and NOS to link to WEBCIMS.

COSA NOSA - Courtney Davis from General Dynamics presented the information – COSA NOSA is a one stop shop for information for the user. Availability to modify templates to add more data, edit, attach PDF files, customize the page look, has sort ability, action tracker, can be linked to other systems. The cost is low, pay by the hour, help desk availability. Courtney will work with NESDIS and NOS to link systems.

NOS MOA - Cheryl Marlin - NOA MOA allows the user to choose different agendas, general information, controls what and who can read (Budget, Budget summary, Budget totals), routing table (must be in NOAA's network). Interns were used to upload information into the NOA MOA system.

Cost sharing, software, resources required for agreement input, benefits, and maintenance for each system, business rules, CFO's comments, etc will be discussed at the June 11th meeting.

4. Cost Overruns - Kathy Dillehay

Kathy reported the overruns are being processed and asked if there are any questions.

5. SOP's for TWA's – Cindy Rich

Cindy Rich and Mark St.Clair will report on SOP's for TWA's at the next meeting.